

**International Planned Parenthood Federation**  
Arab World Region - Tunis Office

<b>Job Title:</b>	
<b>Youth Advisor</b>	
<b>Location:</b>	<b>Function/Department:</b>
Tunis, Tunisia	Capacity Sharing Department
<b>Responsible to:</b>	<b>Date:</b>
ARD Capacity Sharing	February 2021
<b>1. JOB PURPOSE</b>	
<p>This role, part of IPPF AWR's Capacity Sharing Team, will have a key responsibility to champion young people's sexual and reproductive health and rights (SRHR) across the Region and externally. They will contribute to IPPF AWR's technical leadership as a service provider and advocate for young people's SRHR, by providing support to a number of MAs' programmes focussed on meaningful youth participation and engagement. They will also work to mainstream a youth-centred approach across IPPF AWR's programmes, in order to champion the SRHR of young people and adolescents, particularly those from poor and vulnerable populations.</p>	
<b>2. KEY TASKS</b>	
<ol style="list-style-type: none"> <li>1. Embed IPPF's youth centred approach across IPPF AWR, working across all MAs to mainstream and gain ownership and commitment</li> <li>2. To provide technical input and support in the formulation and monitoring of regional policies and innovative programme approaches that support CSE and Youth programmes, as well as a youth centred approach.</li> <li>3. Propose, inform and coordinate short &amp; longer-term programme strategies to increase young people's access to comprehensive sexuality education in the region.</li> <li>4. Remain updated on developments in all technical areas related to CSE and youth programmes in general and in AWR in particular, through documentation, networking, and active participation in technical groups.</li> <li>5. To collaborate with the regional office departments and MAs, and IPPF secretariat working on other aspects of the Strategic Framework and Secretariat Implementation Plan where young people's engagement, leadership and advocacy are being addressed,</li> <li>6. To review, research and prepare briefing sheets, background papers and publications, technical tools and guidelines relating to CSE and Youth programmes.</li> <li>7. Provide the technical input for the AWR MA Forum and reports to IPPF Board and its committees.</li> <li>8. Lead the development of AWR regional youth strategy.</li> <li>9. Support the AWR youth network plans, activities and meetings.</li> <li>10. Provide IPPF AWR member associations with full information on the Youth Network and its activities and solicit their proactive support in implementing the youth centred approach, fostering MA youth groups and recruiting network members.</li> <li>11. Undertake any other reasonable duties as may be requested from time to time.</li> </ol>	

<b>3. RESPONSIBILITIES</b>
<p><b>a) Staff responsibilities carried out by the job holder</b></p> <p>The post holder does not have direct responsibility for staff.</p>
<p><b>b) Financial responsibilities carried out by the job holder</b></p> <p>The post holder does not have direct responsibility for financial resources, but monitors budgets and contributes technical expertise to significant restricted funding bids.</p>
<p><b>c) Advisory responsibilities carried out by the job holder</b></p> <p>The post holder advises the Member Associations and the Regional Office on technical issues related to CSE and youth centred SRH services and programmes. The post holder also provides materials and updates suitable for Member Associations and external contacts.</p>
<b>4. COMPETENCES</b>
<ul style="list-style-type: none"> <li>• Advanced application in technical youth SRHR programming, as well as youth empowerment and engagement in governance, preferably in the Arab World region.</li> <li>• Developed understanding of sexual and reproductive health and rights, particularly as they relate to young people.</li> </ul>
<b>5. EDUCATION &amp; QUALIFICATIONS</b>
<ul style="list-style-type: none"> <li>• Master degree or equivalent in public health, social sciences or related fields.</li> </ul>
<b>6. PROFESSIONAL EXPERIENCE</b>
<ul style="list-style-type: none"> <li>• At least 3-5 years' relevant experience in youth SRHR programs management</li> <li>• Experience working with organizations in the Arab World Region and knowledge of the social context in the region</li> </ul>
<b>7. SKILLS</b>
<ul style="list-style-type: none"> <li>• Advanced computing skills, to include Word, Excel, PowerPoint, Outlook</li> <li>• Fluency in Arabic and English. Knowledge of French is an asset.</li> <li>• Strong organisational and time management skills</li> </ul>
<b>8. ORGANIZATIONAL COMMITMENTS</b>
<ul style="list-style-type: none"> <li>• Willingness to travel internationally</li> <li>• Awareness of and sensitivity to the multi-cultural and diverse environment in which IPPF operates</li> <li>• Supportive of a woman's right to choose and have access to safe abortion services</li> <li>• Commitment to put equality, diversity and inclusion into practice</li> <li>• Understanding of and a commitment to safeguarding including child protection, in a local and international context</li> </ul>